

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, December 5, 2023 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Butler, McClelland

Members Absent: None

Also Present: Assistant Superintendent Bill Kryscynski
Director of Business Services Beky Silkworth
Athletic Director Chace Palmateer
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown, Kathleen Hooper and Liam Butler

3. Adoption of the Agenda

Motion by Charney seconded by Butler to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole Meeting Minutes – November 7, 2023

2. Regular Meeting Minutes – November 9, 2023

Motion by French seconded by Hurlburt to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. Correspondence

None

6. Superintendent's Report

Assistant Superintendent Kryscynski read/shared the superintendent's report which contained the following information:

- This month our students will have the opportunity to enjoy the 'Discovery Kitchen' from our food service department, led by Mrs. Faille. Students will be sampling a taste of Italy.
- The Celebration of Trees event at Farrell Emmett Elementary was a great success.
- Congratulations to Officer Soucy for being selected as the National Association of School Resource Officers (NASRO) Photo of the Month.
- The Yale High School Student Council, led by Olivia Haken, organized a curbside coffee as a thank you to our bus drivers.
- Julie's Kids Spaghetti Dinner is Wednesday, December 13, from 5-7:00 PM in the high school cafeteria.

7. Public Participation

A. Special Guests - None

B. Agenda Items - None

C. Non-Agenda Items - None

8. Reports

A. Buildings and Grounds

Mr. Kryscynski presented/read the Buildings and Grounds report (attached) which contained the following:

- Bid documents have been posted for the refinishing of the tennis courts. Bids will be opened on January 8.
- The water at Emmett Farrell Elementary was tested last week to verify how the new filtration system is working.
- Commissioning is still ongoing at the junior high.
- The central office flooring project will begin over Christmas break.
- Painting of the junior high hallways has started and expected to be finished in the upcoming weeks.

B. Finance and Financial Overview

Business Services Director Beky Silkworth presented/read her report (attached) which contained the following:

- Budget amendments
- Food Service Fund Excess Balance Expenditure Plan
- QZAB Interest Sequestration Calculation
- Universal Service Fund Bid
- Investment Policy and Strategies
- Board Stipends

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Reports (attached) which contained the following information:

1. Hiring
 - A. Jolene Roffe, Director of Transportation
2. Resignation
 - A. Terri Ritter, Bus Driver
3. Recommendations to the Substitute List

Curriculum/Instruction/Personnel:

1. New Postings – New social worker and behavior interventionist positions through the state's 31aa grant.
2. Elementary report cards went home last week. Thanks to the teachers and building secretaries for all their hard work ensuring everything was correct.
3. Survey Results – Feedback was collected from all the stakeholders in the district as part of our Comprehensive Needs Assessment (CNA) process. Each building plan will be used to create the district plan. This helps guide our professional development and other building/district improvement efforts. It also shows what areas we need to keep focusing on based on the positive feedback. Director Kryscynski distributed printouts of three-year trend data from the survey.
4. Fall conference attendance percentages were shared.

D. Technology - None

E. Transportation

Mr. Kryscynski read the Transportation Report (attached) which included the following:

- Congratulations to Jolene Roffe as she steps into the role of Transportation Director.
- Bus driver Terri Ritter announced her retirement from Yale.
- Staffing: 6.5 hour position was posted.
- New bus is ordered and should be ready for spring delivery.
- Bus driver Emy Owens is coordinating the decorating of the bus for the lighted Christmas parade this weekend in Yale.

- F. Athletic Update – Chace Palmateer
 - Athletic Director Chace Palmateer distributed and gave an overview of the 2023-2024 Fall Athletic Report which highlighted Yale’s athletes and coaches. Mr. Palmateer also gave a special thanks to all of the event workers.
- G. Other - None

9. Items for Board Discussion

- A. Board Buildings and Grounds Committee
 - Mrs. Butler said the committee will meet on Thursday to discuss the junior high parking lot, compiling lists from many sources before evaluation.
- B. Board Governance Committee
 - Nothing to report at this time.
- C. SCCASB Representative
 - Mr. Hurlburt reported that the next SCCASB meeting is Tuesday, December 12.
- D. MASB Legislative Liaison
 - Mrs. Butler reported that MASB’s greatest concern is the end of prohibited subjects of bargaining.
 - Mrs. Butler told the Board that she enjoyed attending the MASB Fall Conference and how much it made her appreciate Yale and her fellow members on the Board of Education. In addition, she thanked Bill Kryscynski for all of the data that he collects and presents to the Board.

10. Comments from Board Members, Administration
None.

11. Adjournment by Consensus at 6:46 PM.

MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION